



Ansdell & Fairhaven Parish Council

Dear Councillor,

You are summoned to attend a meeting of Ansdell & Fairhaven Parish Council to be held on **Monday 24th August 2026 at 7pm at St. Pauls Church Hall Ansdell & Fairhaven**, Lake Road North, Fairhaven, Lytham St Annes, FY8 1AG. The agenda is set out below.

Your sincerely,

Daniel Guise
Clerk & RFO

clerk@ansdellandfairhaven-pc.gov.uk

Agenda

1. Apologies for Absence

2. Declarations of Interest

3. Minutes of the Last Meeting

Held on 27th July 2026. To be approved as a correct record and signed by the Chair.

4. Declaration of Vacancy

To consider the attached report. The Council is asked to declare a casual vacancy in Ansdell & Fairhaven ward.

5. Public Participation

6. Planning Consultations

To consider the planning consultations received from Fylde Borough Council (FBC).

These include a re-consultation on application 26/0171 at 10 Audley Close, for which revised plans are available via the usual Planning portal. The Clerk will communicate with the residents who objected and provide further updates.

7. Payments to Note

The Council is asked to note the following payments, made to comply with contractual terms and due dates under Financial Regulation 6.8(iii):

31/07/26	Unity Bank	£8.80	Service charge
03/08/26	Easy Websites	£63.36	Website & email
04/08/26	Talbot	£540.00	Storage unit hire: July, August, September

The following were paid in accordance with Council's explicit authorisation at Minute 70:

04/08/26	D Wilkinson	£340.00	Reimburse SumUp Chargeback
04/08/26	Fylde Borough Council	£6,994.19	Park By-election recharge

8. Payments for Authorisation

The Council is asked to authorise the following payments:

D Guise	£84.99	Expense - Microsoft 365 licence for PC laptop – annual renewal
D Guise	£10.00	Expense - Phone top-up

9. Christmas Lights Switch-On

To consider the proposals of the Events & Community Engagement Committee for this event, including:

- Stage
- Selection Boxes
- Christmas Tree
- Entertainment
- Celebrity Guest
- Traffic Management

- Santas Grotto

Proposed budget of £8000 for the event, which would *not* include any repair, replacement, augmentation and installation of the lights themselves.

Detailed costs for work on the lights themselves will need to be obtained, but the Council may wish to provide outline instructions or guidance at this stage. Such expenditure is allocated to a separate line in the Council's budget from the event costs.

10. Psychic Night Fundraiser

To consider the proposals of the Events & Community Engagement Committee for a Psychic Night fundraiser on 16th October, with a cost for room hire of £120.

11. Mobile Card Payments

To consider the proposal of the Events & Community Engagement Committee for the Council to obtain a mobile card payment machine, to allow the Council to accept card payments.

12. Review of the Staffing (Clerk Management) Committee

To consider the attached report prepared by Cllr Frith-Williams.

13. Internal Audit Action Plan

To track the actions recommended by the Internal Auditor. At the time of drawing up the agenda, there is no update to the document.